

**ARIZONA STATE SCHOOLS FOR THE DEAF AND THE BLIND
POSITION DESCRIPTION**

POSITION TITLE: REGISTERED NURSE

POSITION LOCATION: ASDB

POSITION REPORTS TO: Director of Operations - Agency

POSITION SUPERVISES: None

MINIMUM QUALIFICATIONS: Registered Nurse licensed in the State of Arizona; evidence of completion of a physical assessment skills course; eligible for Arizona School Nurse Certification; current CPR Certification

PREFERRED QUALIFICATIONS: Three years of experience, education or experience in pediatric nursing or urgent care nursing; ability to work effectively with many people; knowledge of handicapped children; and physical assessment skills with sports injuries

MAJOR DUTIES AND RESPONSIBILITIES: Evaluate health care needs of students and refer to appropriate specialist when necessary; administer immunizations and maintain records as deemed necessary by the school physician and in compliance with State laws; administer medications and maintain records including dosages and untoward effects; educate students in personal hygiene and total health care; make medical appointments; assist with doctor's clinics to describe the student's condition to the physician and interpret the medical information to the student and his/her parents; keep current medical records on each student; conduct routine surveys and annual screenings; keep parents apprised of student health status; work with physicians at the Student Health Center and throughout the State of Arizona; manage student emergencies related to accidents and health care; communicate student health care needs to the instructional and residence hall staff; and take sign language classes for communication with deaf students

SPECIAL KNOWLEDGE AND SKILLS: Good knowledge of assessment and treatment of children four (4) to twenty-two (22) years of age; good planning, organization, and communication skills; injury assessment skills helpful

SPECIAL CONDITIONS/REQUIREMENTS: Must utilize appropriate personal protective equipment as required.

PAY PLAN: <u>Classified</u>	GRADE: <u>15</u>	FLSA: <u>Non-Exempt</u>	DATE: <u>Revised: 7/2006</u>
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